

WALT: Write a letter.

Teacher	Success Criteria	Me	My friend
	I have placed my address on the top right of letter.		
	I have put the date.		
	I have put the salutant on the left followed by a comma.		
	I have started my first paragraph with a capital letter under the comma of the salutant.		
	I have started each sentence in the first paragraph with a capital letter.		
	I have ended each sentence with a full stop, question mark or exclamation mark.		
	My first paragraph is an introductory paragraph where I relate general information to the recipient. I use words and phrases like generally, although it is true to say, normally, never, always etc.		
	I have included a complex sentence where the clauses are separated by commas (eg an adverbial clause).		
	I have included a compound sentence that has a connective in it such as because, although, so as to, while, when.		
	I have started my second paragraph directly beneath the comma of the salutant.		
	In my second paragraph, I have talked about <b>one</b> of the things that has happened so far in my adventure.		
	I have included what I have thought about a particular turn of events (my opinion).		
	I have used several adjectives (to describe what) and adverbs (to describe how) when talking about my adventure.		
	Each sentence in my second paragraph begins with a capital letter and ends with a full stop, question mark or exclamation mark.		
	All my other paragraphs begin directly beneath the comma of the salutant.		
	All my other sentences begin with a capital letter and ends with a full stop, question mark or exclamation mark.		
	Each of my sentences sound right in that the subject and the verb agree.		
	If I have used speech, I have demarked it correctly using speech marks, capital letters, comma separating speech from narrative, new paragraph for new person speaking.		
	If my letter is a business letter, I have signed off using "Yours faithfully." If it is a personal letter, I have signed off using "Yours sincerely."		